



Budget Worksheet (Per Person/ Per Team)

CATEGORY	PER PERSON	TOTAL TEAM	NOTES
Transportation			
International Airfare			Suggest using a travel agent
In-Country Flights			
Ground Transportation			
Visa Cost			
Exit Visas			Ask your travel agent about this
Trip Insurance			A necessity! Usually \$30 per person for the entire trip.
Accommodations			
Lodging			Approx. \$30 per person/per day
Food & Water			Approx. \$20 per person/per day
Special Team Meal			Suggested \$25 per person
Ministry			
Organizational Fee			
Gift Money for National Partners			Ask your host what amount is appropriate to give to nationals
Project Expense			Anywhere from \$250-\$500/person
Ministry Supplies/Resources			A lot of this can be donated.
Interpreters			Ask your host typical expense
Misc			
Pre-trip training			Build in \$10 per person for a cultural experience.
Emergency Funds			Suggested \$100 per person OR access to a credit card.
Culture/Tour Day			
Tips/Fees			Suggested \$10 per person
Other:			
TOTAL:			

TOTAL COST PER PERSON: _____